



भारतीय रेल (रेल मंत्रालय)
बनारस रेल इंजन कारखाना, वाराणसी (उ०प्र०)-221004
INDIAN RAILWAY (MINISTRY OF RAILWAY)
BANARAS LOCOMOTIVE WORKS
VARANASI (UP)-221004



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LEAVE - 5

NO- GM(P)/ER/Leave Rule-Pt-I

Dated – 14.01.2022

All Concerned

BLW/Varanasi & Sealdah/BLW Camp office
New Delhi.

Sub :- Minutes of the meeting of Railway Board with Staff Council/DLW held on 06/07/2018 at DLW, Varanasi.

A Copy of Railway Board's Letter No. 2021/E(LR)III/REF/Rly/3(DLW) dated-31.12.21 is forwarded herewith for information and guidance.

DA- 3 Page.

(R.K .Gupta)
Senior Personnel Officer/HQ

Copy for information and necessary action :-

1. Joint Secretary and staff council members.
2. Secretary SC/ST and OBC Association.
3. Secretary, RREA/BLW.
4. SPO/W, BLW
5. Ch.OS Staff Section GM(P)& GMP(W) office.

For General Manager(P)

Pepo

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05-01-22

Government of India(Bharat Sarkar)
Ministry of Railways(Rail Mantralaya)
(Railway Board)

No.2021/E(LR)III/REF/Rly/3(DLW)

New Delhi, dated: 31.12.2021

The General Manager,
Banaras Locomotive Works,
Varanasi-224004

(Kind Attn: Dy. CPO/IR, DLW)

Sub: Minutes of the meeting of Railway Board with Staff Council/DLW held on
06/7/2018 at DLW, Varanasi.

Ref: DLW letter No. 27/296/ ई(कान) भाग-21 dated 22.09.21.

DLW's letter cited under reference has been examined in Board's office. In this regard, attention is invited to Para 7 of Master Circular No.47 on HOLIDAYS, which prescribes as under:

" 7. Restricted Holidays:

Two Restricted Holidays (RH) in a Calendar year are admissible to Railway Servants in Administrative offices engaged on work of a Secretariat nature."

- Thus, as per the eligibility prescribed in Para 7 of the Master Circular on Holidays, clerical staff of DLW working in workshops, are not eligible for grant of 02 Restricted Holidays.
- This issues with the approval of Principal Executive Director(IR), Railway Board.

प्र० मु० सी० इंजी० P.C.M.E.	प्र० मु० का० अवि० P.C.P.O.	0
प्र० दि० सं० P.F.A.	प्र० मु० वि० इंजी० P.C.E.E.	
प्र० मु० सी० प्र० P.C.M.M.	प्र० मु० इंजी० P.C.E.	



(R.K.Sinha)
Director, Estt(IR)
Room No. 533D

6.10 National Holiday Allowance be made applicable for 50% of the gangs in turn rather than giving compensatory rest in lieu of National Holiday Allowance.

(Ref: Board's letter No. E(P&A)I-96/FE-2/3 dated 10.09.1996)

6.11 (i) The Rule/provisions are not applicable to gazetted officers.

(ii) The cash compensation is payable even when an employee is on rest. It is not necessary that his rest should be abrogated to be eligible for the cash compensation.

(iii) The cash compensation is meant only for those who do not enjoy public holiday and are also required to work on the National Holidays.

(iv) Office staff who are eligible for public holiday would not be entitled to additional payment merely because of their attendance on a National Holiday.

(Ref: Board's letter No. E(P&A)I-98/HL/1 dated 22.12.1998 & Rule 1424 of IREC Vol.II)

6.12. Line staff, who cannot be allowed to avail of the holidays, due to compulsions of works, will be eligible for monetary compensation in lieu thereof, as in the case of attendance on National Holidays.

(Ref: Board's letters No. E(LR)III/78/HL1/4 dated 23.12.1978 and E(LR)III/86/HL1/4 dated 28.12.1988)

7. Restricted Holidays:

Two Restricted Holidays (RH) in a calendar year are admissible to Railway Servants in Administrative offices engaged on work of a Secretariat nature. For this purpose, a list of RH should be drawn up by each Railway Administration with due regard to the festivals of local importance and festivals sacred to the minority communities and taking into account the demand from the staff for inclusion of any particular day as a RH on the ground of it being an important festival/occasion observed by a large number of people.

(Ref: Board's letters No.E(L)59 HLI/17 dated 30.12.1959, E(L)59 HLI/17 dated 7.1.1960 and E(L)67 HLI/11 dated 21.8.1967 & E(L)59 HLI/17 dated 2.2.1961).

7.1. Each Railway servant belonging to the category mentioned in para 7 above is eligible to avail himself/ herself of any two holidays in a year to be chosen by him/her out of the list of RH prepared. Normally, while a Railway servant shall be permitted to avail of the two RH in a year, it is not obligatory that he/she should invariably be given two RH in a year, if, in the exigencies of service, it is not possible to let him/her avail of the same. Therefore, if some Railway servants have not been allowed to avail the RH, inspite of their option, there is no question of granting any compensatory holiday in lieu thereof.

(Ref: Board's letters No.E(L)59/HLI/17 dated 7.1.60 and E(L)64 HLI/12 dated 17.9.1965).

8. Holidays on Special occasions – (i) Death of High Dignitaries and (ii) Elections to Lok Sabha/State Assemblies;

Closing of offices and industrial establishments on the death of High dignitaries will be as under:-

Dignitary

Closure of office

(i) President

(i) All offices of the Central Govt, will be closed throughout the country on the day on which death occurs;

(ii) All offices of the Central Govt. will be closed throughout the country on the day of the funeral; and

(iii) Railway Workshops at the place where the funeral takes place will be closed on the day of the funeral.

A public holiday under the Negotiable Instruments Act, 1881 will be declared by the Govt. at the place where the funeral takes place, if it is not already a public holiday.

(ii) Prime Minister

All offices of the Central Govt. will be closed throughout the country on the day on which death occurs and also on the day of the funeral.

(Ref: Board's letter No.E(LR)III/90/HL1-5 dated 08.1.1998)