



भारतीय रेल
बनारस रेल इंजन कारखाना
Indian Railways (Government of India)
Banaras Locomotive Works
Varanasi-221004, India.



Office : General Manager/(P)
Tele : 0542-2642700
Fax : 0542-2270102
E mail : cpo@dlw.railnet.gov.in

Pass-26

NO- GM(P)/ER/Pass-Pt-I

Dated – 06.09.2021

All Concerned

BLW/Varanasi & Sealdah/BLW Camp office
New Delhi.

Copy :-

- 1 Joint Secretary and staff council members.
- 2 Secretary SC/ST and OBC Association.
- 3 Secretary, RREA/BLW.

Sub :- Clarification regarding the term “availing of Passes/PTOs”.

A Copy of Railway Board's Letter No. E(W)2021/PS5-2/12, Dated- 28.07.2021, is forwarded herewith for information and guidance.

DA- 01 Page.

(Pius Minj)
Assistant Personnel Officer/Staff
For General Manager(P)

Copy to-

1. APO/W
2. Ch.OS/GMP(W) Pass Section.

23

PCPO

06
30.7.21

DLW

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)

No. E(W)2021/PS5-2/12

New Delhi, dated 28.07.2021

The General Managers (P)
All Zonal Railways & PUs

Sub: Clarification regarding the term "availing of Passes/PTOs".

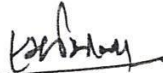
Ref: Eastern Railway's letter No.E.839/2/Policy/Ministerial Staff dated 06.05.2021.

With reference to Eastern Railway's letter cited under reference, the interpretation for the term "availing of Pass/PTO" as to whether it means drawal of Pass/PTO or performing actual journey, has been examined in the light of extant Pass Rules.

2. Railway Servants (Pass) Rules, 1986 (Second Edition-1993) [i.e. Item No.3(xiii) of General Rules relating to Privilege Passes/PTOs under Schedule-II] stipulates that Privilege Passes and PTOs once issued, but not availed of can be credited back in special circumstances, to be recorded in writing. Thus the rule provision itself differentiates "issued/drawn Passes/PTOs" and "availed Passes/PTOs". Accordingly it is clarified that drawl of Pass/PTO cannot be construed as availing of Pass/PTO. Only if booking of ticket and travel is made on a Pass/PTO, it can be considered as availing of Pass/PTO for all purposes, unless specifically stipulated otherwise.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

प्र० मु० वि० इंजी० P.C.M.E.	प्र० मु० का० अधि० P.C.P.O.	0
प्र० वि० सा० P.F.A.	प्र० मु० वि० इंजी० P.C.E.E.	
प्र० मु० सा० प्र० P.C.M.M.	प्र० मु० इंजी० P.C.E.	


(Mahesh Kumar Meena)

Joint Director Estt. (Welfare)
Railway Board

30/7