



भारतीय रेल (रेल मंत्रालय)  
बनारस रेल इंजन कारखाना, वाराणसी (उ०प्र०)-221004  
INDIAN RAILWAY (MINISTRY OF RAILWAY)  
BANARAS LOCOMOTIVE WORKS  
VARANASI (UP)-221004



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**Misc-83**

NO- GM(P)/ER/Misc-Pt-1


Dated – 17.10.2022

**All Officers,  
BLW/Varanasi.**

**Sub :- Foreign travel of IR officers-Adherence to Government policy reg.**

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Reference above a Copy of Railway Board's D.O. No. 2022/E(O)II/41/2, dated-  
10.10.2022, is forwarded herewith for information and guidance.

DA- 1 Page.

  
Sr. Personnel Officer/HQ  
For General Manager(P)

17/10/22

*Am Singh*  
*Syphons*  
*circulate to all officers.*  
*Pr. Chakrabarti*  
*13/10/2022*

D.O. No. 2022/E(O)II/41/2

Dated 10.10.2022

Dear Sir,

**Sub: Foreign travel of IR officers - Adherence to Government policy reg.**

Your attention is invited to the extant instructions of the Ministry of Finance (Deptt. of Expenditure) dated 05.01.2016 related to foreign visits of officers, which stipulate that the level of officers and that strength of the delegation be worked out keeping in view factors such as expertise and manpower available with our Missions abroad, leveraging modern technology of tele-conferencing or video conferencing, etc. so as to keep the delegation size to the bare minimum. In respect of objectives that can be achieved through exchange of letters, tele/video conferencing or representation from our Missions abroad, no foreign visit needs be undertaken. Further, duration of the visit shall also be kept to the absolute minimum.

2. In view of the foregoing, you are requested that these instructions may be brought to the notice of all concerned and adhered to in dealing with such cases. It is also requested that only the essential foreign visit proposals which cannot be avoided may be sent to the Board's office for further approval of the competent authority. It may also be ensured that officers of appropriate functional level dealing with the subject, are sponsored/deputed instead of those at higher levels and delegation size and duration of the visit shall be kept to the absolute minimum.

With regards,

Yours sincerely,

*R.N. Singh*  
(R.N.Singh)

General Managers,  
All Indian Railways and Production Units

Director General, RDSO, Lucknow

Copy to:

CRB, MF, MOBD, MI, MTRS, DG/RPF and DG/RHS - for information please.

रेलवे बोर्ड  
Ministry of Railways  
रेलवे बोर्ड, Railway Board  
अभ्युक्त, रेलवे बोर्ड  
Issued with Enclosure  
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Signature  
Date of Issue

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