



Technical Training Centre, BLW, Varanasi

Annual Training Calendar 2023-24



SN	PROGRAMME TITLE & DURATION	Duration [Week(W)/ Days(D)]	STAFF ELIGIBLE	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total
A. REFRESHER COURSES																
1	Refresher Course for Mech. Supervisor	3 W	Mech. Supervisor		8-27		3-22		11-30		6-25		8-27		4-23	6
2	Ref. Course for Elect. Supervisor	2 W	Elect. Supervisor		8-20		3-15		11-23		6-17		8-20		4-16	6
3	Refresher Course for Machinist	2 W	Machinist Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
4	Refresher Course for Fitter	2 W	Fitter Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
5	Refresher Course for Crane driver	2 W	Crane Driver Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
6	Refresher Course for Blacksmith ,Furnace man	2 W	Blacksmith, Furnace man Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
7	Refresher Course for Carpenter	2 W	Carpenter Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
8	Refresher Course for Mechatronics	2 W	Mechatronics Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
9	Refresher Course for Driver M&P	2 W	Driver M&P Artisan	3-15		5-17		7-19		9-21						4
10	Refresher Course for Painter	2 W	Painter Artisan	3-15		5-17		7-19		9-21						4
11	Refresher Course for Motor Mechanic	2 W	Motor Mechanic Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
12	Refresher Course for Electrician	2 W	Electrician Artisan	3-15		5-17		7-19		9-21		4-16		5-17		6
B. GENERAL MANAGEMENT COURSES																
13	Works Contract Management	3 D	Supervisors & OS		22-24							11-13				2
C. QUALITY & INDUSTRIAL SAFETY RELATED COURSES																
14	Quality Env. & Safety Policy, ISO & OHSAS Awareness	1 D	New Staff	1&15	1&15	1&15	1&15	1&16	1&15	3&16	1&15	1&15	1&15	1&15	1&15	24
15	Qual. Control, IMTE's and their Calibration	4 D	Supervisors & Artisans					1-4								1
16	Safety Awareness, Emergency Preparedness & First Aid	5 D	Supervisors & Artisans		22-26				25-29		6-10		8-12			4
D. SKILL UPGRADATION COURSES																
17	DAR, Leave, Pass, Pension rule & Welfare	5 D	Supervisors & OS			19-23		21-25				18-22				3
18	Function of Vigilance	2 D	Supervisors & Artisans							30-31				26-27		2
19	CNC Principles, Working Prog.& Preliminary Maint.	3 D	Supervisors & Artisans			26-28								19-21		2
20	Work Order System and Production Documents	2 D	Supervisors & Artisans			12-13		10-11		12-13				8-9		4
21	Comp. awareness, MS office & Windows	3 D	Supervisors & OS	17-19		5-7		7-9		9-11		4-6		5-7		6
22	Material Handling & House Keeping	2 D	Supervisors & Artisans		11-12		6-7		4-5				11-12			4
23	राजभाषा नीति एवं कम्प्युटर पर हिन्दी में कार्य करना	3 D	Supervisors & Artisans				24-26		4-6							2
24	Advanced Computer Trg.	3 D	Supervisors & OS		8-10		3-5		11-13		6-8		8-10		4-6	6
25	Cyber Jagrookata	2 D	Supervisors & OS	20-21			19-20			18-19			17-18			4
No. of Courses in a month				14	8	16	8	16	8	16	6	13	8	14	5	132