


Correction Slip No- 03/18

Sub :- Revision / Addition of Model SOP Para no- 1 D & 48D of Miscellaneous Matter Part-C.
Ref:-GM/Admn/01/046/Part-C, dt 12.04.2018

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ence to above Model SOP Para No. 1 D & 48D of Miscellaneous Matter Part-C have been added / revised as under –

| Nature of Powers | PHOD/HOD | DRM/ADRM, SAG Officers in felid unit | Divisional officers Extra Divisional officers & Officers in Headquarters | Remark |
|--|--|--|---|--|
| Deleted. | | | | |
| Incurrence of expenditure – To incur expenditure chargeable to the head contingencies special and ordinary except when otherwise provided in Railway Codes (Not for CMGM) Entertainment on special occasion. | PHOD/CHOD ₹ 1500/- on every one occasion subject to a monthly limit of ₹ 3000/- and annual limit of ₹ 36000/- SAG ₹ 1000/- on every one occasion subject to a monthly limit of ₹ 2000/- and annual limit of ₹ 24000/- | --- | JA Grade ₹ 600/- on every one occasion subject to a monthly limit of ₹ 1200/- and annual limit of ₹ 14400/- | i) Subject to the ceiling limit fixed for the year expenditure on each occasions left to the discretion of the officers delegated with the power subject to rules and instructions issued by the government from time to time. ii) Expenditure can be incurred on following occasions- A Committee meetings in which members of the public are present. B Inter –department meetings. |

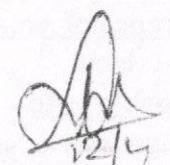

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| No | Nature of Powers | PHOD/HOD | DRM/ADRM, SAG Officers in field unit | Divisional officers Extra Divisional officers & Officers in Headquarters | Remark |
|----|------------------|----------|--|---|--|
| | | | | | C Conference and meetings with officials visitors as are considered especially important. iii) Money should be drawn every month and not one time or the whole year. Authority – Para -1005 of Financial Code Vol.I and Railway Board letter no-F(X)II-2003/PW/1, dt 12.06.2003. |

s issues with concurrence of PFA and approval of GM / DLW.



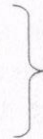
(Nitin Mehrotra)
Dy. GM & Secy. To GM
For General Manager



(Nitin Mehrotra)
Dy. GM & Secy. To GM
For General Manager

Copy for information & necessary action to :-

- All HODs / SAG Officers,
- All JAG Officers,
- All Sr. Scale Officers &
- All Jr. Scale / Asstt. Officers



D.L.W / Varanasi .