

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD**

**NO. 2018/Trans/01/Policy**

**Dated: 25.01.2019**


The General Manager, All Indian Railways/PUs, NF(Con), CORE  
The DG/RDSO/Lucknow, DG/NAIR/Vadodara  
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

**Sub: Corrigendum Slip no. 6 to Model SOP 2018: Delegation of Power to DRMs to increase the Annual Ceiling Limit on the Expenditure on Ceremonial Occasion from Rs 2 lakh to Rs 5 lakh**

1. Vide Railway Board letter No. 2018/Trans/01/Policy dated 24.07.2018 Model Schedule of Power (SOP) 2018 was issued. Corrigendum Slip No. 6 to Model SOP 2018 on the above subject, as approved by the Board (FC & CRB) is enclosed for necessary action.
2. At S.No.-6(A) of Part C: Miscellaneous Matters, the Annual Ceiling Limit to sanction the Expenditure on Ceremonial Occasion of DRMs has increased from Rs 2 lakh to Rs 5 lakh, keeping other powers, guidelines and remarks unchanged.
3. This issues with the concurrence of Associate Finance of Transformation Cell, Railway Board.

Kindly acknowledge the receipt and ensure compliance

DA- Corrigendum Slip No. 6 to Model SOP 2018

  
25.01.19  
(Umesh Balonda)  
Executive Director/S&T  
Transformation Cell

**No. 2018/Trans/01/Policy**

**Dated: 25.01.2019**

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi.
3. The Director of Audit, All Indian Railways

  
(Sanjeeb Kumar)  
Executive Director/Accounts  
Transformation Cell

**Copy to: As per list enclosed**

**Copy to:**


1. The ADAI (Railways), New Delhi
2. The Director of Audit, All Indian Railways
3. The Director, Indian Railway Institute of Civil Engineering, Pune.
4. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
5. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
6. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
7. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
8. The Director, Indian Railway Institute of Transport Management, Lucknow.
9. The Registrar, Railway Claims Tribunal, Delhi.
10. The General Secretary, IRCA, New Delhi.
11. The Chief Commissioner of Railway Safety, Lucknow.
12. The Secretary, Railway Rates Tribunal, Chennai.
13. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
14. Managing Director, CRIS, Chanakyapuri, New Delhi

**Copy to:**

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

**Copy to:**

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG(S&T), DG (RHS), DG (RPF), DG (Stores), DG(Pers)
3. All AMs, Principal Executive Director & Executive Directors of Railway Board

  
25.01.19  
(Umesh Balonda)  
Executive Director/S&T  
Transformation Cell



**Corrigendum Slip No. 6 of Model SOP 2018.**

**Part- C: Miscellaneous Matters**

S.No.	Nature of Powers	PHOD/ CHOD/HOD	DRM/ ADRM/SAG Officers in Field Units	Divisional Officers, Extra-Divisional Officers & Officers in Headquarters	REMARKS
1	2	3	4	5	6
6	Sanction of expenditure on				
	(A) Ceremonial occasions	<u>CAO/C</u> Up to Rs.1,00,000/- per occasion.  <u>PCSC</u> Up to Rs 25,000/- per occasion.	<u>DRM</u> Up to Rs. 50,000/- per occasion. Annual ceiling limit Rs. 5,00,000/-  <u>CWM</u> Up to Rs. 50,000/- per occasion. Annual ceiling limit Rs. 2,00,000/-  <u>Chairman/RRB</u> Up to Rs. 50,000/- per occasion. Annual ceiling limit Rs. 1,00,000/-	<u>Extra Divisional Officers</u> Up to Rs. 20,000/- per occasion. Annual ceiling limit Rs. 50,000/-  <u>Officer in charge of Training Institutions</u> Up to Rs. 10,000/-per occasion. Annual ceiling limit Rs. 30000/-	1. Finance concurrence is necessary. 2. Stipulation of annual ceiling for various units/offices shall be done by DGM/G of the Zonal Railways as prescribed by Board from time to time  <u>Authority:</u> 1. Para-775 of Financial Code Vol. 1. 2. Item No.29(a) of GM's delegation. 3. Powers of General Managers stands revised as under: Each ceremonial function – up to Rs 5 lakh MR/MOSR functions – up to Rs 15 lakh in each case PM/President functions – up to Rs 20 lakh in each case 4. Rly Board No.2017/Trans/01/Policy, New Delhi dated 18-10-2017 5. Rly Bd. No. F(X)-II/2015/PW/7/Pt.2 Dt. 29.12.2017

  
  
25.01.19