

Correction Slip No- 04/17

Sub :- Revision / Addition of SOP Para of 11.17 of Chapter -XI

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In reference to above SOP Para No. 11.17 of Chapter -XI have been revised as under –

Sl. No.	NATURE OF WORKS	AUTHORITY	Extent of Powers Delegated				REMARKS
			SA Grade	JA Grade	Sr. Scale	Jr. Scale/ Group 'B'	
2.	3.	4.	5.	6.	7.	8.	
17	To sanction rewards for meritorious work of outstanding nature to staff (including RPF staff).	Item No.10(c) of Rly. Bd.'s letter No.F(X)II-2016/PW/3/pt.3 dt.16.12.2016	PHOD/CHOD Full powers upto ₹ 2000/- in each individual case subject to annual ceiling limit of ₹ 1 lakh for all. SAG Full powers upto ₹ 1000/- in each individual case subject to annual ceiling limit of ₹30000/- for all.	Full powers upto ₹. 500/- in each individual case subject to annual ceiling limit of ₹ 15000/-	Full powers upto ₹ 200/- in each individual case subject to annual ceiling limit of ₹ 5000/-.		(i) Expenditure should be met within the sanctioned Budget Allotment. This allotment includes individual on the spot and best suggestion awards/rewards, group awards etc. i.e. all types included. (ii) Any awards sanctioned by GM or higher authorities will continue to be covered within this grant and if need be, within the additional funds which can be made available during the course of the year on its merits through Dy.CAO/G. (iii) The sanctioned memorandum issued in this regards should invariably show total fund allotment during the year under this head, the amount utilised till the date of issue of this memorandum and fund available under this head, on date; without this the sanction memorandum will not be entertained by Accounts for payment. The individual amount ceiling and budgetary limit being retained as existing.

[Signature]
29/3/17

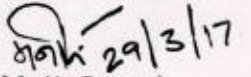
M D.	NATURE OF WORKS	AUTHORITY	Extent of Powers Delegated				REMARKS
			SA Grade	JA Grade	Sr. Scale	Jr. Scale/ Group 'B'	
2.		3.	4.	5.	6.	7.	8.
							<p>iv) Group Awards:- In analogy with Rly. Bd's letter no. 2004/O&M/5/1 dt. 09.09.2004, the following ceiling limits have to be observed for sanction of group awards.</p> <p>a) GM : ₹ 1,00,000/- (Parity with item no. 10(c) of Rly. Bd's above letter. Individual staff ceiling ₹ 5,000/-, Authority : Rly. Bd's letter no. F(X)II-2016/PW/3/pt.3 dt.16.12.2016.</p> <p>b) PHOD/CHOD ₹ 20,000/- c) Other HODs ₹ 10,000/- d) Dy. HODs ₹ 5,000/-</p>

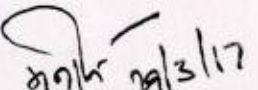
This issues with concurrence of FA&CAO and approval of GM / DLW.

Copy for information & necessary action to :-

1. All HODs / SAG Officers,
2. All JAG Officers,
3. All Sr. Scale Officers &
4. All Jr. Scale / Asstt. Officers

D.L.W / Varanasi .


(M. K. Gupta)
Dy. GM & Secy. To GM
For General Manager


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For General Manager